



City and County of Swansea

**Minutes of the Swansea Bay City  
Region Joint Committee**

**Multi-Location Meeting - Gloucester  
Room, Guildhall / MS Teams**

**Thursday, 27 July 2023 at 2.30 pm**

**Present:**

**Councillors:**

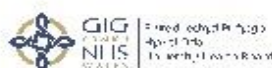
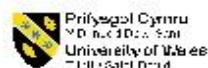
Steve Hunt	Neath Port Talbot Council
Alun Lenny	Carmarthenshire County Council
David Simpson	Pembrokeshire Council
Rob Stewart	Swansea Council

**Officers:**

Steven TO Aldred-Jones	Carmarthenshire Council
Jason Blewitt	Audit Wales
Richard Brown	Assistant Chief Executive (Pembrokeshire Council)
Jonathan Burnes	Director (Swansea Bay City Region)
Samantha Cutlan	Swansea Bay City Deal
Matthew Holder	Swansea Bay City Region
Gareth Jones	Digital Infrastructure (Swansea Bay City Region)
Karen Jones	Chief Executive (Neath Port Talbot Council)
Allison Lowe	Swansea Council
Chris Moore	Joint S151 Officer (Carmarthenshire Council)
Martin Nicholls	Chief Executive (Swansea Council)
Debbie Smith	Deputy Monitoring Officer (Swansea Council)
Wendy Walters	Chief Executive (Carmarthenshire Council)

**Apologies for Absence:**

Councillor(s) Darren Price (Carmarthenshire County Council)  
Maria Battle (Hywel Dda University Health Board), Paul Boyle (Swansea University) and Medwin Hughes (University of Wales Trinity Saint David)  
William Bramble (Chief Executive (Pembrokeshire Council)) and Tracey Meredith (Joint Committee Monitoring Officer (Swansea Council))



**1 Election of Swansea Bay City Region Joint Committee Chair.**

**Resolved** that Councillor R C Stewart be elected Chair of the Swansea Bay City Region Joint Committee.

**Councillor R C Stewart (Chair) Presided**

**2 Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct, no interests were declared.

**3 Minutes.**

**Resolved** that the Minutes of the Swansea Bay City Region Joint Committee held on 11 May 2023 be approved and signed as a correct record.

**4 Announcement(s) of the Chair.**

There were no announcements made.

**5 Public Questions**

There were no public questions.

**6 Internal Audit Recommendation Report 2022-23. (Matthew Holder)**

Matthew Holder, Swansea Bay City Deal presented a report to consider and approve the findings and actions of the 2022-23 Internal Audit review into the Swansea Bay City Deal (SBCD) Portfolio.

**Resolved** that the Swansea Bay City Region Joint Committee approves the findings and actions of the 2022-23 Internal Audit review into the SBCD Portfolio.

**7 Audit Wales Outline Plan 2023.**

Jason Blewitt, Audit Wales outlined the plan and scope in respect of the external audit outlined at Appendix A, to be undertaken by Audit Wales of the Swansea Bay City Deal Joint Committee Statement of Accounts 2022/23.

**Resolved** that the Swansea Bay City Region Joint Committee approves the proposed plan and scope of the external audit to be undertaken by Audit Wales on the Swansea Bay City Deal Joint Committee Statement of Accounts 2022/23.

**8 Skills and Talent Programme Update.**

Samantha Cutlan presented a "For Information" report accompanied by a presentation, to inform Swansea Bay City Region Joint Committee of the progress made and the status of the Skills and Talent initiative.

**9 Digital Infrastructure Programme Update.**

Gareth Jones provided a "For Information" report accompanied by a presentation, to inform Swansea Bay City Region Joint Committee of the progress made and status of the Swansea Bay City Deal Digital Infrastructure Programme.

**10 Swansea Bay City Deal Quarterly Portfolio Monitoring.**

Jonathan Burnes, Swansea Bay City Deal provided a "For Information" report to inform Swansea Bay City Region Joint Committee of the Swansea Bay City Deal Quarterly Monitoring Report for both the Swansea Bay City Deal Portfolio and its constituent programmes / projects.

**11 Q4 2022/23 Financial Monitoring - Final Outturn Position.**

Chris Moore, Section 151 Officer introduced Steven TO Aldred-Jones, who had replaced Richard Arnold as Regional Finance Manager to the Committee.

The Section 151 Officer presented a report to provide Swansea Bay City Region Joint Committee with the final outturn position for 2022/23 for the Swansea Bay City Region.

**Resolved** that the Swansea Bay City Region Joint Committee approves the final outturn position for 2022/23.

**12 Swansea Bay City Region Joint Committee Pre-Audit Joint Committee Statement of Accounts.**

Chris Moore, Section 151 Officer presented a report to provide Swansea Bay City Region Joint Committee with the Joint Committee Pre-Audit Annual Statement of Accounts 2022/23, outlined at Appendix A for the Swansea Bay City Deal.

**Resolved** that Swansea Bay City Region Joint Committee approves the Pre-Audit Annual Statement of Accounts.

**13 Swansea Bay City Deal Annual Report 2022-23.**

Jonathan Burnes on behalf of Heidi Harris, Swansea Bay City Deal presented a report which sought approval from the Swansea Bay City Region Joint Committee on the final version of the Swansea Bay City Deal Annual Report April 2022-March 2023 outlined at Appendix A.

**Resolved** that the Swansea Bay City Region Joint Committee approves the Swansea Bay City Deal Annual Report 2022-2023.

The meeting ended at 4.06 pm

**Chair**